

**Rivers State University of Science and Technology Nkpolu-Oroworukwo, Port Harcourt**

**Invitation For Pre-Qualification For Tertiary Education Trust Fund (Tetfund) Library Development Intervention Projects**

The Rivers State University of Science and Technology desires to execute some projects under the Tertiary Education Trust Fund (TETFUND) Library Development intervention projects 2009- 2011 (MERGED). Consequently, competent and reputable registered Contractors/Suppliers are requested to forward their documents for purposes of per-qualification.

**PROJECTS/SCOPE OF WORK**

**A. Procurement of Assorted Text Books**

Supply of various Titles in:

- Agricultural Sciences,
- Medical Laboratory Science,
- Computer Science,
- Environmental Science,
- Engineering,
- Education,
- Mass Communication,
- Management, Journals, etc.

**B. Procurement of Furniture and Equipment**

- Standard Library students' chair,
- Reading camels,
- Library Shelves,
- Book End,
- Sharp Photocopy Machine,
- Steel Trolley, etc.

**REQUIREMENTS PER-QUALIFICATION**

- Collection and completion of University Pre-qualification form with a non – refundable deposit of N20,000,00.
- Certificate of Incorporation or Registration of Business Name,
- Tax Clearance Certificate for the past three (3) years
- Verifiable evidence of the existence of a functional office or location of business.
- Verifiable evidence to show that Contractor or Supplier has handled supply of Library books and or furniture/ equipment,
- In the case of supply of furniture and equipment, proof of availability of stock.

### **GENERAL INFORMATION**

(i) Interested, reputable, competent and registered Contractors/ Suppliers, in any of the above categories should:

- Proceed to the Office of the Director of Works to collect the Clearance Certificate for participation
- Proceed to the Bursary Department with the Clearance Certificate and pay the non-refundable deposit of N20,000.00 (Twenty Thousand Naira only) through University's Point of Sale (POS).
- Obtain University official receipt from the Bursary Department before proceeding to the office of the Director of Works to collect the pre-qualification Form.

(ii) Completed pre-qualification forms and other documents should be submitted to the office of the Director of Works **on or before Thursday, 5th February, 2015.**

(iii) After the pre-qualification exercise, the names of the short-listed Companies will be published on the Notice Board of the Estate and Works Department and the Central Library.

(iv) Only short-listed Contractors/Suppliers, for each category, will be issued Tender documents.

**Signed**

D. C. ODIMABO (MRS.)

Registrar